

AGENDA

PARRISH FIRE DISTRICT

January 25, 2022 – 7:00 p.m.

- 1. Open meeting for the Parrish Fire District**
- 2. Swearing in of newly hired Fulltime Firefighters**
- 3. Prayer and Pledge**
- 4. Minutes of meeting November 23, 2021**
- 5. Public Comment**
- 6. Financial Reports**
- 7. Administration Report**
- 8. Commissioners Report:**

**Commissioner Griesi
Commissioner Dirling
Commissioner Combee
Commissioner Webb**

**Chairman's Report
Commissioner Chitty**

If any person desires to appeal any decision of the Fire Commission or of any other Board or Commission of the Fire District, that person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. F.S. 286.0105

The Parrish Fire District does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability status in employment or in provision of services. Disabled individuals may receive special accommodation in services on one working day's notice. F.S. 286.011 (6)

November 23, 2021

The Board of Commissioners of the Parrish Fire District met in regular session on Tuesday, November 23, 2021, at 6:30 P.M. in the Commission Chamber.

Present were:	Edward G. Chitty	Chairman
	Kevin L. Webb	Vice - Chairman
	Holly B. Combee	Commissioner
	Jeff A. Dirling	Commissioner
	John Z. Griesi	Commissioner
	Stacey S. Bailey	Fire Chief
	Wayne L. Ownbey	Asst. Chief

Chairman Chitty opened the meeting of the Parrish Fire Commission.

Chief Bailey introduce Attorney Chuck Pratt, he will be taking the place of Hugh McGuire.

The minutes of the previous meeting held October 26, 2021, were approved on a motion by Commissioner Webb, seconded by Commissioner Combee and carried by a vote of 5-0.

Chairman Chitty called for public comment, there was none.

Resolution 2021-08 was tabled so staff has time to have our attorney review the docs.

Chairman Chitty advised appointments for 2022 to the Manatee County Fire Commissioners Association was necessary. Commissioner Webb made a motion for Commissioner Dirling as the-Representative, seconded by Commissioner Combee and carried by a vote of 5-0. Commissioner Webb made a motion for Commissioner Griesi as the Alternate, seconded by Commissioner Dirling, and carried by a vote of 5-0.

Chairman Chitty brought up the next years Commission Meeting dates, if anyone wanted to change anything now was the time to do it. The time of the meeting was discussed about changing it to 7:00pm. Commissioner Dirling made a motion to change the meeting times to 7:00pm, seconded by Commissioner Webb, and carried by a vote of 5-0.

Financial report for month ending October 2021 was presented. Chief Bailey indicated that the general fund hasn't received anything in revenue, with expenses be at a minimum. The Impact Fee account has received \$44,000.00 but it does not show on the financial due to not receiving the check yet. The financial reports were approved on a motion by Commissioner Combee, seconded by Commissioner Griesi and carried by a vote of 5-0.

In the Commissioners reports

Commissioner Griesi – Wished everyone a Happy Thanksgiving, appreciates all the hard work being done, spoke about raising the Chief's Salary to a more comparable amount with the other Chief's in Manatee County. Commissioner Griesi made a motion to raise the Chief's Salary to \$131,500.00, seconded by no one, motion died. It was discussed that the Chief's salary would be addressed at the next budget meeting.

Commissioner Dirling – MCFCA By-Law change 1st Monday of February instead of January. Commissioner Webb made a motion to change the date of the 1st meeting, seconded by Commissioner Combee, and carried by a vote of 5-0.

Commissioner Webb – Welcomed Chuck on board

Commissioner Combee – Thanks for all the hard work being done.

Commissioner Chitty – Thanked Chief Bailey and staff for all the hard work being done and welcomed Chuck on board.

With no further business for the board, Commissioner Combee motioned to adjourn the meeting, seconded by Commissioner Dirling and carried by a vote of 5-0. Meeting adjourned at 7:18 pm.

CHAIRMAN

ATTEST:

SECRETARY

SUPPLEMENTAL AGENDA MATERIAL – PARRISH FIRE COMMISSION – January 26, 2021

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N/A

Minutes of November 23, 2021

COMMISSION ACTION NECESSARY

Motion to approve minutes. Second. Vote

4

N/A

Public comment

All citizens wishing to speak to the Commission on an agenda item or a future agenda item must complete a speaker card. A citizen, after being recognized by the Chairman, should come to the podium and, for the public record, state their name and address and state whether they are in favor of or against the agenda item they wish to address. The length of time each citizen may address the Board of Commissioners shall be limited to two (2) minutes.

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Financial Reports

November & December 2021

COMMISSION ACTION NECESSARY

**Motion to Approve/disapprove Financial reports
Second, Vote**

6

N/A

Administration Report

COMMISSION ACTION NECESSARY

None - Information Only

PARRISH FIRE DISTRICT
Budget vs. Actual
October through November 2021

	Oct - Nov 21	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4110 · Tax Revenue	202,678.97	2,625,255.14	-2,422,576.17
4310 · Miscellaneous Income	76,550.29	20,000.00	56,550.29
4410 · User's Fee	0.00	4,000.00	-4,000.00
Total Income	<u>279,229.26</u>	<u>2,649,255.14</u>	<u>-2,370,025.88</u>
Gross Profit	279,229.26	2,649,255.14	-2,370,025.88
Expense			
7100 · Salaries & Overtime	196,887.14	1,594,119.19	-1,397,232.05
7130 · 941 Taxes	22,400.43	121,950.12	-99,549.69
7150 · Employee Retirement	45,672.30	362,422.12	-316,749.82
7180 · Accounting & Bk Chgs	118.60		
7190 · Capital Expenditures	0.00	50,000.00	-50,000.00
7210 · Commissioners' Honorarium	0.00	6,000.00	-6,000.00
7250 · Communications	2,541.89	10,000.00	-7,458.11
7270 · Dues & Licenses	2,731.29	6,000.00	-3,268.71
7310 · Fire Prevention	0.00	6,000.00	-6,000.00
7360 · Gas, Diesel & Oil	1,763.45	11,000.00	-9,236.55
7410 · Insurance			
7411 · Dental	788.48	6,500.00	-5,711.52
7412 · Health	15,441.12	147,000.00	-131,558.88
7413 · Liability	21,932.10	44,000.00	-22,067.90
7414 · Workman's Comp.	19,967.09	32,000.00	-12,032.91
Total 7410 · Insurance	<u>58,128.79</u>	<u>229,500.00</u>	<u>-171,371.21</u>
7450 · Medical Supplies	-10.57	5,500.00	-5,510.57
7460 · Medical Testing	3,950.00	12,000.00	-8,050.00
7500 · Household Supplies	36.98	3,000.00	-2,963.02
7510 · Miscellaneous Supplies	197.49	5,000.00	-4,802.51
7570 · Printing & Office	292.25	5,000.00	-4,707.75
7610 · Professional Services/Legal	5,115.00	35,000.00	-29,885.00
7620 · R & M-Equipment	3,009.84	9,000.00	-5,990.16
7630 · R & M-Radios	0.00	9,000.00	-9,000.00
7640 · R & M-Station	512.00	10,000.00	-9,488.00
7650 · R & M-Vehicles	3,914.91	18,000.00	-14,085.09
7680 · Reconciliation Discrepancies	0.02		
7690 · Refund	0.00	500.00	-500.00
7710 · Fire Equipment & Tools	346.14	4,000.00	-3,653.86
7730 · Training & Education	307.71	9,000.00	-8,692.29
7740 · Travel	0.00	500.00	-500.00
7760 · Uniforms & Gear	0.00	10,000.00	-10,000.00
7810 · Utilities	1,807.57	14,000.00	-12,192.43
Total Expense	<u>349,723.23</u>	<u>2,546,491.43</u>	<u>-2,196,768.20</u>
Net Ordinary Income	-70,493.97	102,763.71	-173,257.68
Other Income/Expense			
Other Income			
9501 · Proceed from LTD-Station 2	7,300,000.00		
Total Other Income	<u>7,300,000.00</u>		
Other Expense			
7195 · Station 2 Capital Expenditures	107,459.09		
9599 · Cost of Issuance-Station 2	24,215.22		
Total Other Expense	<u>131,674.31</u>		
Net Other Income	<u>7,168,325.69</u>		
Net Income	<u><u>7,097,831.72</u></u>	<u><u>102,763.71</u></u>	<u><u>6,995,068.01</u></u>

PARRISH FIRE DISTRICT-IFF
Budget vs. Actual
 October through November 2021

	<u>Oct - Nov 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
5110 · Impact Fees Collected	44,189.00	475,000.00	-430,811.00
5210 · Interest IFF	0.00		
5310 · Misc. Income	0.00		
Total Income	<u>44,189.00</u>	<u>475,000.00</u>	<u>-430,811.00</u>
Cost of Goods Sold			
50000 · Cost of Goods Sold	0.00		
Total COGS	<u>0.00</u>		
Gross Profit	<u>44,189.00</u>	<u>475,000.00</u>	<u>-430,811.00</u>
Expense			
1160 · Pre Paid Expenses	0.00		
66000 · Payroll Expenses	0.00		
9000 · Due other Funds	0.00		
9120 · Architect	0.00		
9130 · Attorney	0.00	10,000.00	-10,000.00
9140 · Bank charges	0.00		
9210 · Loan	500,000.00		
9250 · Loan Interest	0.00		
9300 · Capital Expenditures	11,156.10	265,000.00	-253,843.90
9410 · Engineer	0.00		
9470 · Refund of IFF	0.00		
9480 · Station 2	66.20	200,000.00	-199,933.80
Total Expense	<u>511,222.30</u>	<u>475,000.00</u>	<u>36,222.30</u>
Net Income	<u><u>-467,033.30</u></u>	<u><u>0.00</u></u>	<u><u>-467,033.30</u></u>

PARRISH FIRE DISTRICT
Budget vs. Actual
October through December 2021

	Oct - Dec 21	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
4110 · Tax Revenue	2,173,160.63	2,625,255.14	-452,094.51
4310 · Miscellaneous Income	80,860.29	20,000.00	60,860.29
4410 · User's Fee	1,750.00	4,000.00	-2,250.00
Total Income	<u>2,255,770.92</u>	<u>2,649,255.14</u>	<u>-393,484.22</u>
Gross Profit	2,255,770.92	2,649,255.14	-393,484.22
Expense			
7100 · Salaries & Overtime	370,202.03	1,594,119.19	-1,223,917.16
7130 · 941 Taxes	50,608.98	121,950.12	-71,341.14
7150 · Employee Retirement	87,894.74	362,422.12	-274,527.38
7180 · Accounting & Bk Chgs	118.60		
7190 · Capital Expenditures	7,251.62	50,000.00	-42,748.38
7210 · Commissioners' Honorarium	1,500.00	6,000.00	-4,500.00
7250 · Communications	3,156.94	10,000.00	-6,843.06
7270 · Dues & Licenses	5,256.61	6,000.00	-743.39
7310 · Fire Prevention	0.00	6,000.00	-6,000.00
7360 · Gas, Diesel & Oil	3,210.25	11,000.00	-7,789.75
7410 · Insurance			
7411 · Dental	1,379.84	6,500.00	-5,120.16
7412 · Health	26,321.76	147,000.00	-120,678.24
7413 · Liability	22,517.10	44,000.00	-21,482.90
7414 · Workman's Comp.	24,106.09	32,000.00	-7,893.91
7410 · Insurance - Other	3,961.42		
Total 7410 · Insurance	<u>78,286.21</u>	<u>229,500.00</u>	<u>-151,213.79</u>
7450 · Medical Supplies	437.19	5,500.00	-5,062.81
7460 · Medical Testing	4,740.00	12,000.00	-7,260.00
7500 · Household Supplies	55.47	3,000.00	-2,944.53
7510 · Miscellaneous Supplies	197.49	5,000.00	-4,802.51
7570 · Printing & Office	1,207.43	5,000.00	-3,792.57
7610 · Professional Services/Legal	5,115.00	35,000.00	-29,885.00
7620 · R & M-Equipment	5,778.11	9,000.00	-3,221.89
7630 · R & M-Radios	7,500.00	9,000.00	-1,500.00
7640 · R & M-Station	1,165.50	10,000.00	-8,834.50
7650 · R & M-Vehicles	5,208.47	18,000.00	-12,791.53
7680 · Reconciliation Discrepancies	0.02		
7690 · Refund	0.00	500.00	-500.00
7710 · Fire Equipment & Tools	346.14	4,000.00	-3,653.86
7730 · Training & Education	351.71	9,000.00	-8,648.29
7740 · Travel	489.39	500.00	-10.61
7760 · Uniforms & Gear	951.25	10,000.00	-9,048.75
7810 · Utilities	2,368.75	14,000.00	-11,631.25
Total Expense	<u>643,397.90</u>	<u>2,546,491.43</u>	<u>-1,903,093.53</u>
Net Ordinary Income	1,612,373.02	102,763.71	1,509,609.31
Other Income/Expense			
Other Income			
9501 · Proceed from LTD-Station 2	7,300,000.00		
Total Other Income	<u>7,300,000.00</u>		
Other Expense			
7195 · Station 2 Capital Expenditures	121,837.04		
9599 · Cost of Issuance-Station 2	24,215.22		
Total Other Expense	<u>146,052.26</u>		
Net Other Income	<u>7,153,947.74</u>		
Net Income	<u><u>8,766,320.76</u></u>	<u><u>102,763.71</u></u>	<u><u>8,663,557.05</u></u>

PARRISH FIRE DISTRICT-IFF
Budget vs. Actual
 October through December 2021

	<u>Oct - Dec 21</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
5110 · Impact Fees Collected	122,441.13	475,000.00	-352,558.87
5210 · Interest IFF	0.00		
5310 · Misc. Income	0.00		
Total Income	<u>122,441.13</u>	<u>475,000.00</u>	<u>-352,558.87</u>
Cost of Goods Sold			
50000 · Cost of Goods Sold	0.00		
Total COGS	<u>0.00</u>		
Gross Profit	<u>122,441.13</u>	<u>475,000.00</u>	<u>-352,558.87</u>
Expense			
1160 · Pre Paid Expenses	0.00		
66000 · Payroll Expenses	0.00		
9000 · Due other Funds	0.00		
9120 · Architect	0.00		
9130 · Attorney	0.00	10,000.00	-10,000.00
9140 · Bank charges	0.00		
9210 · Loan	500,000.00		
9250 · Loan Interest	0.00		
9300 · Capital Expenditures	11,156.10	265,000.00	-253,843.90
9410 · Engineer	0.00		
9470 · Refund of IFF	0.00		
9480 · Station 2	66.20	200,000.00	-199,933.80
Total Expense	<u>511,222.30</u>	<u>475,000.00</u>	<u>36,222.30</u>
Net Income	<u><u>-388,781.17</u></u>	<u><u>0.00</u></u>	<u><u>-388,781.17</u></u>