

AGENDA

PARRISH FIRE DISTRICT

June 25, 2024 – 6:00p.m.

- 1. Open meeting for the Parrish Fire District**
- 2. Prayer and Pledge**
- 3. Minutes of meeting for May 28, 2024**
- 4. Public Comment**
- 5. Financial Report**
- 6. Administration Report**
- 7. Commissioners Report:**

**Commissioner Ramsey
Commissioner Stevens
Commissioner Griesi
Commissioner Webb**

Chairman's Report

Commissioner Chitty

If any person desires to appeal any decision of the Fire Commission or of any other Board or Commission of the Fire District, that person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. F.S. 286.0105

The Parrish Fire District does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability status in employment or in provision of services. Disabled individuals may receive special accommodation in services on one working days' notice. F.S. 286.011 (6)

May 28, 2024

The Board of Commissioners of the Parrish Fire District met in regular session on Tuesday, May 28, 2024, at 6:00 P.M. in the Commission Chamber.

Present were	Edward G. Chitty	Chairman
	Kevin L. Webb	Vice-Chairman
	John Z. Griesi	Commissioner
	Edward W. Stevens	Commissioner
	Sawyer L. Ramsey	Commissioner
	Stacey S. Bailey	Fire Chief

Commissioner Chitty opened the meeting of the Parrish Fire Commission.

The minutes of the previous meeting held April 23, 2024, were approved on a motion by Commissioner Webb, seconded by Commissioner Stevens, and carried by a vote of 4-0.

Commissioner Chitty called for public comment. No one was present to speak.

Chairman Chitty advised the board that we had 1 applicant submit applications for the filling of Commissioner Seat 5. Sawyer L. Ramsey. After some discussion a motion was made by Commissioner Webb, to appoint Sawyer L. Ramsey in Seat 5, seconded by Commissioner Stevens and carried by a vote of 4-0.

Chief Bailey presented the Fiscal Audit for 2022-2023, it was a clean audit. Commissioner Webb made a motion to approve the Fiscal Audit for 2022-2023, seconded by Commissioner Griesi and carried by a vote of 5-0.

Chief Bailey advised the Board that we need to adopt the updated User Fee Service Schedule, Commissioner Griesi made a motion to approve Resolution 2024-02, seconded by Commissioner Stevens and carried by a vote of 5-0.

The financial report for month ending April 2024 was presented. Chief Bailey indicated that we still have \$80,000 left to collect of general fund revenue. Impact fee revenue is currently at \$370,354.30 with \$129,645.70 left to collect. The financial report was approved on a motion by Commissioner Griesi, seconded by Commissioner Webb and carried by a vote of 5-0.

In the administration report, Chief Bailey brought up many different items working on the Station 2 projects, Projects underway by Staff, & Events that are up coming.

Commissioners Reports

Commissioner Ramsey – Happy to be back!

Commissioner Stevens – Everything is going good, Good job on the fire.

Commissioner Griesi – Outstanding job done by all on the fire, everything is looking good.

Commissioner Webb – Had a couple of questions about St. 2.

Commissioner Chitty – Thanked everyone for everything being done.

Commissioner Stevens motioned to adjourn the meeting, seconded by Commissioner Griesi and carried by a vote of 5-0. Meeting adjourned at 6:35 P.M.

CHAIRMAN

ATTEST:

SECRETARY

**AGENDA
NUMBER** **PAGE
NUMBER**

3 **N/A** **Minutes of May 28, 2024**

COMMISSION ACTION NECESSARY
Motion to approve minutes. Second. Vote.

4 **N/A** **Public comment**
All citizens wishing to speak to the Commission on an agenda item or a future agenda item must complete a speaker card. A citizen, after being recognized by the Chairman, should come to the podium and, for the public record, state their name and address and state whether they are in favor of or against the agenda item they wish to address. The length of time each citizen may address the Board of Commissioners shall be limited to two (2) minutes

5 **1-3** **Financial Report**

COMMISSION ACTION NECESSARY
Motion to approve/disapprove the financial report
Second, Vote.

6 **N/A** **Administration Report:**

COMMISSION ACTION NECESSARY
None - Information Only

7 **N/A** **Commissioner's Report:**

Commissioner Ramsey
Commissioner Stevens
Commissioner Griesi
Vice-Chairman Webb
Chairman Chitty

Next Commission meeting July 23rd, 2024 @ 6:00pm.

06/17/24

PARRISH FIRE DISTRICT
Budget vs. Actual 2023-2024
October 2023 through May 2024

	<u>Oct '23 - May ...</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
4110 · Tax Revenue	3,794,927.96	3,875,825.22	-80,897.26
4210 · Interest Income	7,722.84		
4310 · Miscellaneous Income	17,922.08	20,000.00	-2,077.92
4315 · Grant Revenue	1,456,623.87	0.00	1,456,623.87
4410 · User's Fee	8,656.68	4,000.00	4,656.68
9201 · IFF Transfer In for St 2 loan	482,995.04	483,000.00	-4.96
Total Income	<u>5,768,848.47</u>	<u>4,382,825.22</u>	<u>1,386,023.25</u>
Gross Profit	5,768,848.47	4,382,825.22	1,386,023.25
Expense			
7100 · Salaries & Overtime	1,441,785.27	2,168,330.00	-726,544.73
7130 · 941 Taxes	108,868.80	165,877.00	-57,008.20
7150 · Employee Retirement	439,138.10	650,497.00	-211,358.90
7180 · Accounting & Bk Chgs	388.36	0.00	388.36
7190 · Capital Expenditures	1,694.97	45,000.00	-43,305.03
7192 · Debt Service Engine	0.00	29,992.00	-29,992.00
7210 · Commissioners' Honorari...	15,000.00	30,000.00	-15,000.00
7250 · Communications	16,073.50	22,000.00	-5,926.50
7270 · Dues & Licenses	24,663.76	23,000.00	1,663.76
7310 · Fire Prevention	5,365.59	6,000.00	-634.41
7360 · Gas, Diesel & Oil	18,657.52	28,000.00	-9,342.48
7410 · Insurance			
7411 · Dental	5,433.12	8,500.00	-3,066.88
7412 · Health	191,587.51	250,000.00	-58,412.49
7413 · Liability	76,411.99	85,000.00	-8,588.01
7414 · Workman's Comp.	76,707.00	93,000.00	-16,293.00
Total 7410 · Insurance	<u>350,139.62</u>	<u>436,500.00</u>	<u>-86,360.38</u>
7450 · Medical Supplies	3,959.38	7,250.00	-3,290.62
7460 · Medical Testing	11,228.00	12,500.00	-1,272.00
7500 · Household Supplies	4,285.15	5,000.00	-714.85
7510 · Miscellaneous Supplies	3,179.22	6,500.00	-3,320.78
7542 · Loan Principal - Station 2	1,155,244.09	284,227.00	871,017.09
7543 · Loan Interest - Station 2	293,741.03	198,767.00	94,974.03
7544 · Loan Prepayment Station 2	20,000.00		
7570 · Printing & Office	3,790.27	6,500.00	-2,709.73
7610 · Professional Services/Legal	39,835.51	35,000.00	4,835.51

06/17/24

PARRISH FIRE DISTRICT
Budget vs. Actual 2023-2024
October 2023 through May 2024

	<u>Oct '23 - May ...</u>	<u>Budget</u>	<u>\$ Over Budget</u>
7620 · R & M-Equipment	18,955.33	15,000.00	3,955.33
7630 · R & M-Radios	11,084.00	15,000.00	-3,916.00
7640 · R & M-Station			
7641 · R & M Station 1	8,278.74	22,000.00	-13,721.26
7642 · R & M Station 2	5,475.42	22,000.00	-16,524.58
Total 7640 · R & M-Station	<u>13,754.16</u>	<u>44,000.00</u>	<u>-30,245.84</u>
7650 · R & M-Vehicles	31,587.20	40,000.00	-8,412.80
7680 · Reconciliation Discrepan...	-0.09		
7690 · Refund	0.00	500.00	-500.00
7710 · Fire Equipment & Tools	3,533.35	10,000.00	-6,466.65
7730 · Training & Education	13,424.55	17,500.00	-4,075.45
7740 · Travel	466.53	500.00	-33.47
7760 · Uniforms & Gear	13,626.48	14,000.00	-373.52
7810 · Utilities			
7811 · Utilities Water Station 1	2,305.49	4,000.00	-1,694.51
7812 · Utilities Electric Station 1	6,388.85	10,000.00	-3,611.15
7813 · Utilities Water Station 2	2,692.43	5,000.00	-2,307.57
7814 · Utilities Electric Station 2	3,964.83	12,000.00	-8,035.17
Total 7810 · Utilities	<u>15,351.60</u>	<u>31,000.00</u>	<u>-15,648.40</u>
Total Expense	<u>4,078,821.25</u>	<u>4,348,440.00</u>	<u>-269,618.75</u>
Net Ordinary Income	1,690,027.22	34,385.22	1,655,642.00
Other Income/Expense			
Other Expense			
7195 · Station 2 Capital Expenditu...	1,498.50	0.00	1,498.50
Total Other Expense	<u>1,498.50</u>	<u>0.00</u>	<u>1,498.50</u>
Net Other Income	<u>-1,498.50</u>	<u>0.00</u>	<u>-1,498.50</u>
Net Income	<u><u>1,688,528.72</u></u>	<u><u>34,385.22</u></u>	<u><u>1,654,143.50</u></u>

PARRISH FIRE DISTRICT-IFF
Budget vs. Actual 2023 - 2024
 October 2023 through May 2024

	<u>Oct '23 - May 24</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Ordinary Income/Expense			
Income			
5110 · Impact Fees Collected	492,354.30	500,000.00	-7,645.70
Total Income	492,354.30	500,000.00	-7,645.70
Gross Profit	492,354.30	500,000.00	-7,645.70
Expense			
9130 · Attorney	0.00	10,000.00	-10,000.00
9300 · Capital Expenditures	34,769.56	125,000.00	-90,230.44
Total Expense	34,769.56	135,000.00	-100,230.44
Net Ordinary Income	457,584.74	365,000.00	92,584.74
Other Income/Expense			
Other Expense			
9200 · Transfer Out of Impact	482,995.04	483,000.00	-4.96
Total Other Expense	482,995.04	483,000.00	-4.96
Net Other Income	-482,995.04	-483,000.00	4.96
Net Income	-25,410.30	-118,000.00	92,589.70