

## **AGENDA**

# **PARRISH FIRE DISTRICT**

**November 28, 2023 – 6:00 p.m.**

- 1. Open meeting for the Parrish Fire District**
- 2. Prayer and Pledge**
- 3. Swearing in of New Hire Firefighters**
- 4. Minutes of meeting October 24, 2023**
- 5. Public Comment**
- 6. Public Hearing Fire Prevention Ordinance No. 5**
- 7. Appointment to Fire Commissioner's Association**
- 8. Commission Meeting Dates 2024**
- 9. Financial Report**
- 10. Administration Report**
- 11. Commissioners Report:**

**Commissioner Hendry  
Commissioner Stevens  
Commissioner Griesi  
Commissioner Webb**

**Chairman's Report  
Commissioner Chitty**

If any person desires to appeal any decision of the Fire Commission or of any other Board or Commission of the Fire District, that person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. F.S. 286.0105

The Parrish Fire District does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability status in employment or in provision of services. Disabled individuals may receive special accommodation in services on one working day's notice. F.S. 286.011 (6)

October 24, 2023

The Board of Commissioners of the Parrish Fire District met in regular session on Tuesday, October 24, 2023, at 6:00 P.M. in the Commission Chamber.

Present were	Edward G. Chitty	Chairman
	Kevin L. Webb	Vice-Chairman
	John Z. Griesi	Commissioner
	Edward W. Stevens	Commissioner
	Eugene F. Hendry	Commissioner
	Stacey S. Bailey	Fire Chief

Chairman Chitty opened the meeting of the Parrish Fire Commission.

The minutes of the previous meeting held September 26, 2023, were approved on a motion by Commissioner Webb, seconded by Commissioner Griesi and carried by a vote of 5-0.

Chairman Chitty called for public comment, there was none.

Chief advised the board that we needed to have the first reading of the new Fire Prevention Ordinance # 5, that will be replacing Fire Prevention Ordinance #4. Commissioner Griesi made a motion to accept the first reading of Fire Prevention Ordinance # 5, seconded by Commissioner Hendry and carried by a vote of 5-0.

Chief Bailey advised that we need to establish a public hearing for the 2<sup>nd</sup> reading of the Fire Prevention Ordinance # 5. Commissioner Hendry made a motion to hold the public hearing on November 28, 2023, seconded by Commissioner Griesi and carried by a vote of 5-0.

Chief Bailey presented Resolution 2023-06, Budget Adjustments for Fiscal Year 2022/23, for the appropriation of funds to balance out categories that have overages. Resolution 2023-06 was approved on a motion by Commissioner Webb, seconded by Commissioner Griesi and carried by a vote of 5-0.

Chief Bailey advised the board that it was time to update the existing Statewide Mutual Aid Agreement, Commissioner Webb made a motion to approve Resolution 2023-07 Statewide Mutual Aid Agreement, seconded by Commissioner Griesi and carried by a vote of 5-0.

Chief Bailey advised the board that there were several items that needed to be deleted from the inventory, they are no longer in use, or broken. Commissioner Griesi made a motion to accept the deletions from inventory, seconded by Commissioner Stevens and carried by a vote of 5-0.

Chief Bailey advised the board that the District needed to adopt the new Fire Prevention Board of Appeals, there was a change to some of the board members. Commissioner Stevens made a motion to approve Resolution 2023-08 adopting the Fire Prevention Code Board of Appeals, seconded by Commissioner Hendry, and carried by a vote of 5-0.

Financial report for Year ending September 30, 2023, was presented. Chief Bailey indicated we had finished the year out with \$91,309.89 above the budgeted amount. The Impact Fee account is at \$727,147.20. The financial report was approved on a motion by Commissioner Webb, seconded by Commissioner Griesi and carried by a vote of 5-0.

In the Administration report Chief Bailey presented several items that are being worked on by staff, and the hiring of 3 new firefighters.

In the Commissioners reports

Commissioner Hendry – Thanks for everything and everyone's hard work!

Commissioner Stevens – Thanks for all the hard work

Commissioner Griesi – Thanks for all the hard work done and asked about a ladder truck.

Commissioner Webb – Thanked everyone for all their hard work.

Chairman Chitty – Job well done by everyone.

With no further business for the Board, Commissioner Stevens motioned to adjourn the meeting, seconded by Commissioner Hendry, and carried by a vote of 5-0. Meeting adjourned at 6:41 P.M.

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CHAIRMAN

ATTEST:

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SECRETARY

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**SUPPLEMENTAL AGENDA MATERIAL – PARRISH FIRE COMMISSION – November 28, 2023**

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**AGENDA  
NUMBER**

**PAGE  
NUMBER**

**3**

**N/A**

**Swearing in of New Hire Firefighters**

COMMISSION ACTION NECESSARY

**No Action Necessary**

**4**

**N/A**

**Minutes of October 24, 2023**

COMMISSION ACTION NECESSARY

**Motion to approve minutes. Second. Vote**

**5**

**N/A**

**Public comment**

All citizens wishing to speak to the Commission on an agenda item or a future agenda item must complete a speaker card. A citizen, after being recognized by the Chairman, should come to the podium and, for the public record, state their name and address and state whether they are in favor of or against the agenda item they wish to address. The length of time each citizen may address the Board of Commissioners shall be limited to two (2) minutes

**6**

**insert**

**Public Hearing for Fire Prevention Ordinance No.5**

AN ORDINANCE OF THE PARRISH FIRE DISTRICT ADOPTING A FIRE PREVENTION CODE OF THE PARRISH FIRE DISTRICT; ESTABLISHING THE BUREAU OF FIRE PREVENTION AND INSPECTION; ESTABLISHING RULES AND REGULATIONS FOR FIRE PREVENTION AND SAFETY; PROVIDING A PENALTY FOR FAILURE TO COMPLY WITH SAID REGULATIONS; PROVIDING A TAX INCENTIVE FOR BUILDINGS AND STRUCTURES WITH COMPLETE INTERNAL FIRE SUPPRESSION FACILITIES; REPEALING ORDINANCE #4; AND PROVIDING FOR AN EFFECTIVE DATE

CHAIRMAN ACTION NECESSARY

**Open public hearing to hear comments on Fire Prevention Ordinance No.5**

**Public comment**

COMMISSION ACTION NECESSARY

**Motion to close public hearing. Second. Vote**

COMMISSION ACTION NECESSARY

**Motion to approve/disapprove Fire Prevention Ordinance No.5  
Second, Vote**

8            **N/A**            Appoint Representatives to M.C.F.C.A.

Current Appointments

John Griesi – Representative  
Eugene Hendry - Alternate

COMMISSION ACTION NECESSARY

**Motion to approve/disapprove Representatives.  
Second, Vote**

9            **1**                Commission meeting dates for 2024

COMMISSION ACTION NECESSARY

**Motion to approve/disapprove Commission dates  
Second, Vote**

10           **2-3**            Financial report – October 31, 2023

COMMISSION ACTION NECESSARY

**Motion to approve/disapprove Financial Report  
Second, Vote**

11           **Insert**           Administration Report

COMMISSION ACTION NECESSARY

**Information Only**

**NEXT MEETING WILL BE DECEMBER 26, 2023**

# PARRISH FIRE DISTRICT

**12132 U.S. 301 N. PARRISH, FL 34219**

**Phone (941) 721-2093 - Fax (941) 721-2095**

**admin@parrishfd.org**

November 28, 2023

The following is a list of the scheduled Board of Fire Commissioner meetings for the Parrish Fire District from January 01, 2024, to December 31, 2024. The meetings are held the fourth Tuesday of each month at 6:00 P.M., at the Parrish Fire District located at 12132 U.S. Hwy 301 N., Parrish.

January 23, 2024

February 27, 2024

March 26, 2024

April 23, 2024

May 28, 2024

June 25, 2024

July 23, 2024

August 27, 2024

September 24, 2024

October 22, 2024

November 26, 2024

December 24, 2024 – Normally Cancelled due to Holidays

If any person desires to appeal any decision of the Fire District Board of Commissioners or of any other board or commission of the District, that person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

The Parrish Fire District does not discriminate on the basis of race, color, national origin, sex, religion, age or handicapped status in employment or in the provision of services. Handicapped individuals may receive special accommodation in services on one working day's notice.

Edward G. Chitty

Chairman Board of Commissioners

Parrish Fire District

**PARRISH FIRE DISTRICT**  
**Budget vs. Actual 2023-2024**  
**October 2023**

	Oct 23	Budget	\$ Over Budget
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
4110 · Tax Revenue	0.00	3,875,825.22	-3,875,825.22
4310 · Miscellaneous Income	1,525.00	20,000.00	-18,475.00
4410 · User's Fee	0.00	4,000.00	-4,000.00
9201 · IFF Transfer In for St 2 loan	0.00	483,000.00	-483,000.00
<b>Total Income</b>	<b>1,525.00</b>	<b>4,382,825.22</b>	<b>-4,381,300.22</b>
<b>Gross Profit</b>	<b>1,525.00</b>	<b>4,382,825.22</b>	<b>-4,381,300.22</b>
<b>Expense</b>			
7100 · Salaries & Overtime	143,599.13	2,168,330.00	-2,024,730.87
7130 · 941 Taxes	10,753.28	165,877.00	-155,123.72
7150 · Employee Retirement	41,882.23	650,497.00	-608,614.77
7190 · Capital Expenditures	0.00	45,000.00	-45,000.00
7192 · Debt Service Engine	0.00	29,992.00	-29,992.00
7210 · Commissioners' Honorari...	0.00	30,000.00	-30,000.00
7250 · Communications	1,833.88	22,000.00	-20,166.12
7270 · Dues & Licenses	15,190.97	23,000.00	-7,809.03
7310 · Fire Prevention	112.25	6,000.00	-5,887.75
7360 · Gas, Diesel & Oil	146.00	28,000.00	-27,854.00
7410 · Insurance			
7411 · Dental	542.08	8,500.00	-7,957.92
7412 · Health	11,235.34	250,000.00	-238,764.66
7413 · Liability	34,677.99	85,000.00	-50,322.01
7414 · Workman's Comp.	22,282.00	93,000.00	-70,718.00
<b>Total 7410 · Insurance</b>	<b>68,737.41</b>	<b>436,500.00</b>	<b>-367,762.59</b>
7450 · Medical Supplies	618.00	7,250.00	-6,632.00
7460 · Medical Testing	0.00	12,500.00	-12,500.00
7500 · Household Supplies	526.88	5,000.00	-4,473.12
7510 · Miscellaneous Supplies	431.38	6,500.00	-6,068.62
7542 · Loan Principal - Station 2	284,227.30	284,227.00	0.30
7543 · Loan Interest - Station 2	198,767.74	198,767.00	0.74
7570 · Printing & Office	0.00	6,500.00	-6,500.00
7610 · Professional Services/Le...	740.00	35,000.00	-34,260.00
7620 · R & M-Equipment	0.00	15,000.00	-15,000.00
7630 · R & M-Radios	0.00	15,000.00	-15,000.00
7640 · R & M-Station			
7641 · R & M Station 1	1,008.20	22,000.00	-20,991.80
7642 · R & M Station 2	444.99	22,000.00	-21,555.01
<b>Total 7640 · R &amp; M-Station</b>	<b>1,453.19</b>	<b>44,000.00</b>	<b>-42,546.81</b>
7650 · R & M-Vehicles	3,017.24	40,000.00	-36,982.76
7690 · Refund	0.00	500.00	-500.00
7710 · Fire Equipment & Tools	1,699.80	10,000.00	-8,300.20
7730 · Training & Education	2,096.73	17,500.00	-15,403.27
7740 · Travel	0.00	500.00	-500.00
7760 · Uniforms & Gear	2,594.05	14,000.00	-11,405.95
7810 · Utilities			
7811 · Utilities Water Station 1	0.00	4,000.00	-4,000.00
7812 · Utilities Electric Station 1	849.17	10,000.00	-9,150.83
7813 · Utilities Water Station 2	0.00	5,000.00	-5,000.00
7814 · Utilities Electric Station 2	0.00	12,000.00	-12,000.00
<b>Total 7810 · Utilities</b>	<b>849.17</b>	<b>31,000.00</b>	<b>-30,150.83</b>
<b>Total Expense</b>	<b>779,276.63</b>	<b>4,348,440.00</b>	<b>-3,569,163.37</b>
<b>Net Ordinary Income</b>	<b>-777,751.63</b>	<b>34,385.22</b>	<b>-812,136.85</b>
<b>Net Income</b>	<b>-777,751.63</b>	<b>34,385.22</b>	<b>-812,136.85</b>

PARRISH FIRE DISTRICT-IFF  
 Budget vs. Actual 2023 - 2024  
 October 2023

	<u>Oct 23</u>	<u>Budget</u>	<u>\$ Over Budget</u>
<b>Ordinary Income/Expense</b>			
<b>Income</b>			
<b>5110 · Impact Fees Collected</b>	0.00	500,000.00	-500,000.00
<b>Total Income</b>	0.00	500,000.00	-500,000.00
<b>Gross Profit</b>	0.00	500,000.00	-500,000.00
<b>Expense</b>			
<b>9300 · Capital Expenditures</b>	0.00	125,000.00	-125,000.00
<b>Total Expense</b>	0.00	125,000.00	-125,000.00
<b>Net Ordinary Income</b>	0.00	375,000.00	-375,000.00
<b>Other Income/Expense</b>			
<b>Other Expense</b>			
<b>9200 · Transfer Out of Impact</b>	0.00	483,000.00	-483,000.00
<b>Total Other Expense</b>	0.00	483,000.00	-483,000.00
<b>Net Other Income</b>	0.00	-483,000.00	483,000.00
<b>Net Income</b>	<u>0.00</u>	<u>-108,000.00</u>	<u>108,000.00</u>