

AGENDA

PARRISH FIRE DISTRICT

October 24, 2017 – 5:00 p.m.

1. Open meeting for the Parrish Fire District
2. Prayer and Pledge
3. Minutes of meeting September 26, 2017
4. Public Comment
5. Fire Prevention Code - Ordinance #3
6. Financial Report
7. Administration Report
8. Commissioners Report:

Commissioner Trompke
Commissioner Combee
Commissioner Chitty
Commissioner Webb

Chairman's Report
Commissioner Ramsey

<u>November</u>							<u>December</u>							<u>January</u>							
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	
			1	2	3	4						1	2			1	2	3	4	5	6
5	6	7	8	9	10	11	3	4	5	6	7	8	9	7	8	9	10	11	12	13	
12	13	14	15	16	17	18	10	11	12	13	14	15	16	14	15	16	17	18	19	20	
19	20	21	22	23	24	25	17	18	19	20	21	22	23	21	22	23	24	25	26	27	
26	27	28	29	30			24	25	26	27	28	29	30	28	29	30	31				
							31														

If any person desires to appeal any decision of the Fire Commission or of any other Board or Commission of the Fire District, that person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. F.S. 286.0105

The Parrish Fire District does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability status in employment or in provision of services. Disabled individuals may receive special accommodation in services on one working day's notice. F.S. 286.011 (6)

September 26, 2017

The Board of Commissioners of the Parrish Fire District met in regular session on Tuesday, September 26, 2017, at 5:00 P.M. in the Commission Chamber.

Present were:	Sawyer L. Ramsey	Chairman
	Edward G. Chitty	Vice-Chairman
	Kevin L. Webb	Commissioner
	Holly B. Combee	Commissioner
	Steven M. Trompke	Commissioner
	Michael G. Johnson	Fire Chief
	Wayne L. Ownbey	Asst. Chief

Chairman Ramsey opened the meeting of the Parrish Fire Commission.

The minutes of the previous meeting held August 22, 2017 were approved on a motion by Commissioner Webb, seconded by Commissioner Trompke and carried by a vote of 5-0.

Chairman Ramsey presented Resolution 2017-04, the board needs to ratify Resolution 2017-04 from the emergency meeting held September 9, 2017. Declaring a state of emergency, authorizing emergency powers to the Fire Chief. Commissioner Combee made a motion to approve Resolution 2017-04, seconded by Commissioner Trompke and carried by a vote of 5-0.

Chairman Ramsey called for public comment, there was none.

Chairman Ramsey opened the public hearing to hear tax appeals from property owners with respect to the method of calculation or the amount levied against a parcel of land within the district. As there was no comment from the public, a motion was made to close the public hearing by Commissioner Chitty, seconded by Commissioner Combee and carried by a vote of 5-0.

Chairman Ramsey presented Resolution 2017-05; "Appeals Hearing" and was approved on a motion by Commissioner Webb, seconded by Commissioner Combee and carried by a vote of 5-0.

Chief Johnson presented the proposed budget for 2017-18, Commissioner Webb made a motion to approve proposed budget 2017-18, seconded by Commissioner Trompke and carried by a vote of 5-0.

Chairman Ramsey presented the contract for hiring Stacey Bailey for Fire Chief, Commissioner Chitty spoke of the different items that was negotiated in the contract. Commissioner Combee made a motion to approve the contract for Stacey Bailey, seconded by Commissioner Webb and carried by a vote of 5-0.

Chief Johnson presented the financial report for month ending August 31, 2017. Chief Johnson indicated we are doing well on the general fund budget and the impact fee budget. The financial report was approved on a motion by Commissioner Combee, seconded by Commissioner Webb and carried by a vote of 5-0.

In the administration report, Chief Johnson presented the deletion of items from the inventory. The deletion of inventory items was approved on a motion by Commissioner Combee, seconded by Commissioner Trompke and carried by a vote of 5-0.

With no further business for the Board, Commissioner Combee motioned to adjourn the meeting, seconded by Commissioner Trompke and carried by a vote of 5-0. Meeting adjourned at 5:41 P.M.

CHAIRMAN

ATTEST:

SECRETARY

SUPPLEMENTAL AGENDA MATERIAL – PARRISH FIRE COMMISSION – October 24, 2017

**AGENDA
NUMBER** **PAGE
NUMBER**

3 **N/A** **Minutes of September 26, 2017**

COMMISSION ACTION NECESSARY
Motion to approve minutes. Second. Vote

4 **N/A** **Public comment**

All citizens wishing to speak to the Commission on an agenda item or a future agenda item must complete a speaker card. A citizen, after being recognized by the Chairman, should come to the podium and, for the public record, state their name and address and state whether they are in favor of or against the agenda item they wish to address. The length of time each citizen may address the Board of Commissioners shall be limited to two (2) minutes

5 **N/A** **Fire Prevention Code - Ordinance #3**

AN ORDINANCE OF THE PARRISH FIRE DISTRICT ADOPTING A FIRE PREVENTION CODE OF THE PARRISH FIRE DISTRICT; ESTABLISHING THE BUREAU OF FIRE PREVENTION AND INSPECTION; ESTABLISHING RULES AND REGULATIONS FOR FIRE PREVENTION AND SAFETY; PROVIDING A PENALTY FOR FAILURE TO COMPLY WITH SAID REGULATIONS; PROVIDING A TAX INCENTIVE FOR BUILDINGS AND STRUCTURES WITH COMPLETE INTERNAL FIRE SUPPRESSION FACILITIES; REPEALING ORDINANCE #2; AND PROVIDING FOR AN EFFECTIVE DATE

COMMISSION ACTION NECESSARY
**Motion to establish public hearing for November 28, 2017
Second, Vote.**

6 1-2 Financial Report – Year Ending September 30, 2017

COMMISSION ACTION NECESSARY

Motion to approve/disapprove Financial Report.
Second. Vote

7 N/A Administration Report

COMMISSION ACTION NECESSARY

None – Information Only

10/11/17

PARRISH FIRE DISTRICT
Commission Budget vs. Actual
October 2016 through September 2017

	<u>Oct '16 - Sep 17</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
4110 · Tax Revenue	1,270,448.81	1,244,195.00	26,253.81
4210 · Interest Income	0.00	0.00	0.00
4310 · Miscellaneous Income	19,592.51	18,000.00	1,592.51
4315 · Grant Revenue	5,000.00	5,000.00	0.00
4410 · User's Fee	1,365.00	500.00	865.00
Total Income	<u>1,296,406.32</u>	<u>1,267,695.00</u>	<u>28,711.32</u>
Gross Profit	1,296,406.32	1,267,695.00	28,711.32
Expense			
6962 · Property Appraiser	0.00	0.00	0.00
7100 · Salaries & Overtime	796,332.36	845,000.00	-48,667.64
7130 · 941 Taxes	61,339.20	64,700.00	-3,360.80
7150 · Employee Retirement	156,709.43	183,000.00	-26,290.57
7180 · Accounting & Bk Chgs	0.00	0.00	0.00
7190 · Capital Expenditures	12,230.59	20,000.00	-7,769.41
7210 · Commissioners' Honorarium	6,000.00	6,000.00	0.00
7250 · Communications	5,968.38	6,000.00	-31.62
7270 · Dues & Licenses	1,842.10	5,500.00	-3,657.90
7310 · Fire Prevention	2,511.85	6,000.00	-3,488.15
7360 · Gas, Diesel & Oil	7,891.64	10,000.00	-2,108.36
7380 · Grant	5,000.00	5,000.00	0.00
7410 · Insurance			
7411 · Dental	4,998.24	5,000.00	-1.76
7412 · Health	56,186.75	61,000.00	-4,813.25
7413 · Liability	37,545.61	38,000.00	-454.39
7414 · Workman's Comp.	25,223.98	28,000.00	-2,776.02
7410 · Insurance - Other	0.00	0.00	0.00
Total 7410 · Insurance	<u>123,954.58</u>	<u>132,000.00</u>	<u>-8,045.42</u>
7450 · Medical Supplies	1,687.05	3,500.00	-1,812.95
7460 · Medical Testing	97.86	1,500.00	-1,402.14
7510 · Miscellaneous Supplies	3,189.87	4,000.00	-810.13
7570 · Printing & Office	6,304.20	5,000.00	1,304.20
7610 · Professional Services/Legal	24,557.35	22,000.00	2,557.35
7620 · R & M-Equipment	7,855.05	6,000.00	1,855.05
7630 · R & M-Radios	6,189.04	8,000.00	-1,810.96
7640 · R & M-Station	8,560.80	10,000.00	-1,439.20
7650 · R & M-Vehicles	11,411.44	16,000.00	-4,588.56
7690 · Refund	0.00	500.00	-500.00
7710 · Fire Equipment & Tools	1,582.82	3,000.00	-1,417.18
7730 · Training & Education	6,210.48	9,000.00	-2,789.52
7740 · Travel	0.00	500.00	-500.00
7760 · Uniforms & Gear	9,226.25	13,000.00	-3,773.75
7810 · Utilities	11,738.54	11,000.00	738.54
7850 · Volunteer P/R	3,740.00	5,000.00	-1,260.00
Total Expense	<u>1,282,130.88</u>	<u>1,401,200.00</u>	<u>-119,069.12</u>
Net Income	<u><u>14,275.44</u></u>	<u><u>-133,505.00</u></u>	<u><u>147,780.44</u></u>

PARRISH FIRE DISTRICT-IFF
Commission Budget vs. Actual October 2017 through September
October 2016 through September 2017

	<u>Oct '16 - Sep ...</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
5110 · Impact Fees Collected	107,545.35	100,000.00	7,545.35
5210 · Interest IFF	0.00	0.00	0.00
5310 · Misc. Income	600.00	0.00	600.00
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Total Income	108,145.35	100,000.00	8,145.35
Cost of Goods Sold			
50000 · Cost of Goods Sold	0.00		
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Total COGS	0.00		
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Gross Profit	108,145.35	100,000.00	8,145.35
Expense			
1160 · Pre Paid Expenses	0.00	0.00	0.00
66000 · Payroll Expenses	0.00		
9000 · Due other Funds	0.00		
9120 · Architect	0.00	0.00	0.00
9130 · Attorney	0.00	0.00	0.00
9140 · Bank charges	0.00	0.00	0.00
9210 · Loan	0.00	0.00	0.00
9250 · Loan Interest	0.00	0.00	0.00
9300 · Capital Expenditures	10,285.01	25,000.00	-14,714.99
9410 · Engineer	0.00	0.00	0.00
9470 · Refund of IFF	3,500.00	0.00	3,500.00
9480 · Station 2	0.00	0.00	0.00
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Total Expense	13,785.01	25,000.00	-11,214.99
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Net Income	94,360.34	75,000.00	19,360.34