

AGENDA

PARRISH FIRE DISTRICT

July 25, 2017 – 5:00p.m.

1. Open meeting for the Parrish Fire District
2. Prayer and Pledge
3. Minutes of meeting for June 27, 2017
4. Public Comment
5. Fire Chief Selection Process
6. Financial Report
7. Administration report
8. Commissioners Report:
 - Commissioner Trompke
 - Commissioner Combee
 - Commissioner Chitty
 - Commissioner Webb

Chairman's Report
Commissioner Ramsey

August							September							October						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
		1	2	3	4	5						1	2	1	2	3	4	5	6	7
6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
27	28	29	30	31			24	25	26	27	28	29	30	29	30	31				

If any person desires to appeal any decision of the Fire Commission or of any other Board or Commission of the Fire District, that person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. F.S. 286.0105.

The Parrish Fire District does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability status in employment or in provision of services. Disabled individuals may receive special accommodation in services on one working day's notice. F.S. 286.011 (6)

June 27, 2017

The Board of Commissioners of the Parrish Fire District met in regular session on Tuesday, June 27, 2017, at 5:00 P.M. in the Commission Chamber.

Present were:	Sawyer L. Ramsey	Chairman
	Edward G. Chitty	Vice-Chairman
	Kevin L. Webb	Commissioner
	Holly B. Combee	Commissioner
	Steven M. Trompke	Commissioner
	Michael G. Johnson	Fire Chief
Absent was:	Wayne L. Ownbey	Asst. Fire Chief

Chairman Ramsey opened the meeting of the Parrish Fire Commission.

The minutes of the commission meeting held April 25, 2017 were approved on a motion by Commissioner Webb seconded by Commissioner Combee and carried by a vote of 5-0. The minutes of the continuation of the Public Hearing meeting that was held on May 8, 2017, was approved on a motion by Commissioner Combee, seconded by Commissioner Trompke, and carried by a vote of 5-0.

Chairman Ramsey called for public comment. There was none.

Chairman Ramsey introduced Auditor Mr. Randy Dillingham to the Commission. Mr. Dillingham presented the Financial Audit for Fiscal Year 2015-16; Mr. Dillingham advised that expenditures were up a little more than last year due to personal service cost. The General fund balance increased by \$20,533.00 which increased our total to \$1,396,551.00 in reserve. Impact Fee (Capital Projects Fund) account had \$465,160.00 in reserve at the end of year. The biggest expensive was the new engine. After discussion, Commissioner Webb made a motion to except the final audit for year ending September 30, 2016, seconded by Commissioner Trompke, and carried by a vote of 5-0.

Chief Johnson advised the Fire Commission board that at the end of the meeting everyone would receive their packets of applications/resumes to review and come back in July with their top picks.

Financial reports for month ending April 2017 & May 2017 was presented. Chief Johnson indicated that we are doing quite well in the General fund with a few more months to go. The Impact Fee account is also doing well. The financial reports were approved on a motion by Commissioner Combee, seconded by Commissioner Chitty and carried by a vote of 5-0.

In the administration report, there was nothing.

Commissioner Chitty motioned to adjourn the meeting, seconded by Commissioner Combee and carried by a vote of 5-0. Meeting adjourned at 5:45 P.M.

CHAIRMAN

ATTEST:

SECRETARY

SUPPLEMENTAL AGENDA MATERIAL – PARRISH FIRE COMMISSION – July 25, 2017

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NUMBER**

3 **N/A** **Minutes of June 27, 2017**

COMMISSION ACTION NECESSARY
Motion to approve minutes. Second. Vote.

4 **N/A** **Public comment**

All citizens wishing to speak to the Commission on an agenda item or a future agenda item must complete a speaker card. A citizen, after being recognized by the Chairman, should come to the podium and, for the public record, state their name and address and state whether they are in favor of or against the agenda item they wish to address. The length of time each citizen may address the Board of Commissioners shall be limited to two (2) minutes

5 **N/A** **Fire Chief Selection Process**

COMMISSION ACTION NECESSARY
No action necessary

6 **1-2** **Financial Report – June 2017**

COMMISSION ACTION NECESSARY
**Motion to approve/disapprove Financial Report
Second, Vote.**

7 **N/A** **Administration Report:**

COMMISSION ACTION NECESSARY
None - Information Only

07/18/17

PARRISH FIRE DISTRICT
Commission Budget vs. Actual
October 2016 through June 2017

	<u>Oct '16 - Jun 17</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
4110 · Tax Revenue	1,270,448.79	1,244,195.00	26,253.79
4210 · Interest Income	0.00	0.00	0.00
4310 · Miscellaneous Income	13,955.69	18,000.00	-4,044.31
4315 · Grant Revenue	0.00	5,000.00	-5,000.00
4410 · User's Fee	710.00	500.00	210.00
Total Income	<u>1,285,114.48</u>	<u>1,267,695.00</u>	<u>17,419.48</u>
Gross Profit	1,285,114.48	1,267,695.00	17,419.48
Expense			
7100 · Salaries & Overtime	583,004.31	845,000.00	-261,995.69
7130 · 941 Taxes	44,701.22	64,700.00	-19,998.78
7150 · Employee Retirement	110,482.83	183,000.00	-72,517.17
7180 · Accounting & Bk Chgs	0.00	0.00	0.00
7190 · Capital Expenditures	3,894.29	20,000.00	-16,105.71
7210 · Commissioners' Honorarium	4,500.00	6,000.00	-1,500.00
7250 · Communications	4,015.28	6,000.00	-1,984.72
7270 · Dues & Licenses	1,797.10	5,500.00	-3,702.90
7310 · Fire Prevention	944.12	6,000.00	-5,055.88
7360 · Gas, Diesel & Oil	5,969.39	10,000.00	-4,030.61
7380 · Grant	0.00	5,000.00	-5,000.00
7410 · Insurance			
7411 · Dental	3,748.68	5,000.00	-1,251.32
7412 · Health	46,607.80	61,000.00	-14,392.20
7413 · Liability	34,782.61	38,000.00	-3,217.39
7414 · Workman's Comp.	25,223.98	28,000.00	-2,776.02
7410 · Insurance - Other	0.00	0.00	0.00
Total 7410 · Insurance	<u>110,363.07</u>	<u>132,000.00</u>	<u>-21,636.93</u>
7450 · Medical Supplies	1,188.97	3,500.00	-2,311.03
7460 · Medical Testing	0.00	1,500.00	-1,500.00
7510 · Miscellaneous Supplies	2,221.71	4,000.00	-1,778.29
7570 · Printing & Office	5,621.47	5,000.00	621.47
7610 · Professional Services/Legal	17,035.45	22,000.00	-4,964.55
7620 · R & M-Equipment	4,142.71	6,000.00	-1,857.29
7630 · R & M-Radios	5,999.00	8,000.00	-2,001.00
7640 · R & M-Station	7,983.00	10,000.00	-2,017.00
7650 · R & M-Vehicles	8,664.47	16,000.00	-7,335.53
7690 · Refund	0.00	500.00	-500.00
7710 · Fire Equipment & Tools	1,332.82	3,000.00	-1,667.18
7730 · Training & Education	4,267.94	9,000.00	-4,732.06
7740 · Travel	0.00	500.00	-500.00
7760 · Uniforms & Gear	4,259.37	13,000.00	-8,740.63
7810 · Utilities	8,335.99	11,000.00	-2,664.01
7850 · Volunteer P/R	0.00	5,000.00	-5,000.00
Total Expense	<u>940,724.51</u>	<u>1,401,200.00</u>	<u>-460,475.49</u>
Net Income	<u><u>344,389.97</u></u>	<u><u>-133,505.00</u></u>	<u><u>477,894.97</u></u>

PARRISH FIRE DISTRICT-IFF

07/18/16 Commission Budget vs. Actual October 2016 through September 2017

October 2016 through June 2017

	<u>Oct '16 - Jun ...</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
5110 · Impact Fees Collected	62,503.70	100,000.00	-37,496.30
5210 · Interest IFF	0.00	0.00	0.00
5310 · Misc. Income	600.00	0.00	600.00
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Total Income	63,103.70	100,000.00	-36,896.30
Cost of Goods Sold			
50000 · Cost of Goods Sold	0.00		
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Total COGS	0.00		
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Gross Profit	63,103.70	100,000.00	-36,896.30
Expense			
1160 · Pre Paid Expenses	0.00	0.00	0.00
66000 · Payroll Expenses	0.00		
9000 · Due other Funds	0.00		
9120 · Architect	0.00	0.00	0.00
9130 · Attorney	0.00	0.00	0.00
9140 · Bank charges	0.00	0.00	0.00
9210 · Loan	0.00	0.00	0.00
9250 · Loan Interest	0.00	0.00	0.00
9300 · Capital Expenditures	1,225.50	25,000.00	-23,774.50
9410 · Engineer	0.00	0.00	0.00
9470 · Refund of IFF	3,500.00	0.00	3,500.00
9480 · Station 2	0.00	0.00	0.00
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Total Expense	4,725.50	25,000.00	-20,274.50
Net Income	58,378.20	75,000.00	-16,621.80