

AGENDA

PARRISH FIRE DISTRICT

April 25, 2017 – 5:00p.m.

1. Open meeting for the Parrish Fire District
2. Prayer and Pledge
3. Minutes of meeting for March 28, 2017
4. Public Comment
5. Fire Assessments 2017-2018 – Resolution 2017-01
6. Fire Chief Selection Process
7. Financial Report
8. Administration Report
10. Commissioners Report:
Commissioner Trompke
Commissioner Combee
Commissioner Chitty
Commissioner Webb

Chairman's Report
Commissioner Ramsey

<u>May</u>							<u>June</u>							<u>July</u>						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
	1	2	3	4	5	6					1	2	3							1
7	8	9	10	11	12	13	4	5	6	7	8	9	10	2	3	4	5	6	7	8
14	15	16	17	18	19	20	11	12	13	14	15	16	17	9	10	11	12	13	14	15
21	22	23	24	25	26	27	18	19	20	21	22	23	24	16	17	18	19	20	21	22
28	29	30	31				25	26	27	28	29	30		23	24	25	26	27	28	29
														30	31					

If any person desires to appeal any decision of the Fire Commission or of any other Board or Commission of the Fire District, that person will need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based. F.S. 286.0105.

The Parrish Fire District does not discriminate on the basis of race, color, national origin, sex, religion, age, or disability status in employment or in provision of services. Disabled individuals may receive special accommodation in services on one working day's notice. F.S. 286.011 (6)

March 28, 2017

The Board of Commissioners of the Parrish Fire District met in regular session on Tuesday, March 28, 2017, at 5:00 P.M. in the Commission Chamber.

Present were:	Saywer L. Ramsey	Chairman
	Edward G. Chitty	Vice-Chairman
	Kevin L. Webb	Commissioner
	Holly B. Combee	Commissioner
	Steven M. Trompke	Commissioner
	Michael G. Johnson	Fire Chief
	Wayne L. Ownbey	Asst. Chief

Chairman Ramsey opened the meeting of the Parrish Fire Commission.

The minutes of the previous meeting held February 28, 2017 were approved on a motion by Commissioner Webb, seconded by Commissioner Chitty, and carried by a vote of 5-0.

Chairman Ramsey called for public comment. There was none.

Chairman Ramsey welcomed Ms. Maggie Mooney-Portale, special counsel for the Fire Chief Selection process. Ms. Portale discussed the components of the proposed selection timeline and qualifications for employment. After extensive deliberation and input, the commissioners formulated modifications to the supplementary documents and agreed to have additional dialog in the April board meeting. Commissioners settled on the revised elements of the Fire Chief Selection Schedule.

Chief Johnson advised the Board that it was necessary to establish a public hearing for proposed fire assessments for fiscal year 2017-2018. Commissioner Combee motioned to advertise for a public hearing to be held on April 25, 2017, at 5:00 PM, seconded by Commissioner Webb, and carried by a vote of 5-0.

The financial report for month ending February 2017 was presented. Chief Johnson indicated that we have received the majority of general fund revenue with the exception of \$74,974.00, while expenses remain minimal. Impact fee revenue is currently at \$41,000.00. The financial report was approved on a motion by Commissioner Trompke, seconded by Commissioner Combee and carried by a vote of 5-0.

In the administration report, Chief Johnson had nothing to report.

Commissioner Chitty motioned to adjourn the meeting, seconded by Commissioner Webb and carried by a vote of 5-0. Meeting adjourned at 6:21 P.M.

CHAIRMAN

ATTEST:

SECRETARY

<u>AGENDA NUMBER</u>	<u>PAGE NUMBER</u>	
3	N/A	Minutes of March 28, 2017 <u>COMMISSION ACTION NECESSARY</u> Motion to approve minutes. Second. Vote.
4	N/A	Public comment All citizens wishing to speak to the Commission on an agenda item or a future agenda item must complete a speaker card. A citizen, after being recognized by the Chairman, should come to the podium and, for the public record, state their name and address and state whether they are in favor of or against the agenda item they wish to address. The length of time each citizen may address the Board of Commissioners shall be limited to two (2) minutes
5	1-6	Public Hearing for Fire Assessments 2017-18 <u>COMMISSION ACTION NECESSARY</u> Open public hearing on fire assessments <i>Public comment</i> <u>COMMISSION ACTION NECESSARY</u> Motion to close public hearing. Second. Vote. <u>COMMISSION ACTION NECESSARY</u> Motion to approve/disapprove Resolution 2017-01 Second, Vote.
6	N/A	Fire Chief Selection Process Chief job description and selection criteria <u>COMMISSION ACTION NECESSARY</u> Selection Process discussion/decisions
7	7-8	Financial Report – March 2017 <u>COMMISSION ACTION NECESSARY</u> Motion to approve/disapprove Financial Report Second, Vote.
8	N/A	Administration Report: <u>COMMISSION ACTION NECESSARY</u> None - Information Only

RESOLUTION NO. 2017-01

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARRISH FIRE DISTRICT ADOPTING FIRE ASSESSMENT RATES FOR 2017, AUTHORIZING REVIEW OF THE FIRE ASSESSMENT ROLL, DESIGNATING AN INDIVIDUAL TO REVIEW AND TRANSMIT FIRE ASSESSMENT ROLL TO THE MANATEE COUNTY PROPERTY APPRAISER; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Parrish Fire District, is a tax supported special purpose district authorized under the provisions of Florida Statue Chapter 191 and Chapter 2004-400 and is empowered by the Florida Legislature to charge a fire assessment on all taxable real property; and,

WHEREAS, the Board of Fire Commissioners held a properly advertised public hearing on April 25, 2017, in accordance with Chapter 2004-400 F.S. and,

WHEREAS, the provisions of Chapter 2004-400 F.S., as amended, require that the Board of Fire Commissioners adopt by resolution the fire assessment rates to be charged to each category of taxable real property; and,

WHEREAS, the rates to be charged can exceed the maximum amounts as set forth within the enabling legislation, except as allowed by Chapter 191;

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of Parrish Fire District that the special fire assessment within Parrish Fire District for the 2017-2018 tax year shall be as follows:

NOTE: A 25% Improved Hazard Rating will be granted to residential buildings and structures equipped with complete internal fire suppression facilities (fire alarm and sprinkler system) as follows:

CATEGORY	TAX RATE	INCENTIVE RATE
<u>Residential:</u>		
<u>Vacant Platted Lot</u> – 0000, 0001, 0002, 0008, 0101, 0130 & 0901 (assessed as platted lot or un-subdivided acreage as applicable)	11.81	
<u>Vacant UnPlatted less than 10 acres</u> – 0010; more than 10 acres - 0131 (per acre)	4.13	
<u>Single Family Residential/Condominia</u> - 0100, 0101, 0108, 0164, 0400, 0410 & 0464	171.22	128.41
<u>Single Family Residential/Condominia/mobile home on acreage</u> 0105, & 0210	4.13 acre +171.22	

Resolution 2017-01

CATEGORY	TAX RATE	INCENTIVE RATE
<u>Multi-Family Residential</u> – 0110, 0300, 0301, 0510, 0600, 0700, 0710, 0800, 0801, 0803, 0805, & 0864	171.22	128.41
<u>Mobile Homes/Lots</u> – 0201, 0202, 0203, 0264, 0411, 0412, 0413, 0501, 0502, & 0503	171.22	
Mobile Homes Parks - 2802	171.22	
<u>Travel Trailer Parks/RV</u> (per space) - 2805, & 3600	23.62	

Commercial/Industrial:

<u>Vacant Platted Lot</u> – 1000, 1001, 1004, 4000, & 7000 (assessed as platted lot or un-subdivided acreage as applicable)	11.81
<u>Golf Courses & Driving Ranges</u> - 3800	4.13
<u>Golf Course Support Facilities</u> – 3810	4.13

Commercial /Industrial

The base assessment for all commercial and Industrial buildings and structures shall be \$171.22 for the first 1000 square feet on a parcel. The schedule for above 1000 square feet are as follows below:

Commercial/Industrial

A 25% Improved Hazard Rating will be granted to buildings and structures equipped with complete internal fire suppression facilities (fire alarm and sprinkler system). Base assessment shall be \$128.41 for the first 1000 square feet on a parcel.

Note: A parcel utilized for multiple hazard classifications may vary the assessment in accordance with actual categories.

<u>Category</u>	<u>Use Code(s)</u>	<u>Over 1000 S.F. Assessment:</u>	
		<u>S.F. assessment</u>	<u>Incentive S.F. assessment</u>
<u>Mercantile</u> – 1100, 1101, 1102, 1103, 1104, 1105, 1110, 1114, 1200, 1205, 1230, 1233, 1264, 1300, 1400, 1500, 1600, 1604, & 2900		0.170	0.127
<u>Business</u> – 1700, 1704, 1800, 1900, 1904, 2200, 2300, 2500, 2600, & 3000		0.170	0.127
<u>Assembly</u> – 2100, 3100, 3200, 3300, 3400, 3410, 3500, 3510, 3700, 3901, 3902, 3903, 7600, 7601, 7602, 7700, & 7900		0.170	0.127
<u>Factory/Industrial</u> – 4100, 4104, 4400, 4500, 4600, 4700, & 9100		0.170	0.127
<u>Storage</u> – 2000, 2002, 2003, 2004, 2700, 2710, 2720, 2730, 2740, 2750, 2800, 4801, 4803, 4804, 4805, & 4900		0.170	0.127
<u>Hazardous</u> – 4200, 4300, & 4800		0.170	0.127
<u>Institutional</u> – 7200, 7210, 7300, 7400, 7500, & 7800		0.170	0.127

Resolution 2017-01

Acreage/Agricultural:

Per acre with total not to exceed \$1,003.78 on any one parcel.

TAX RATE

Un-subdivided Acreage/Improved – 5000, 5001, 5100, 5101, 5200, 5201, 5220, 5300, 5301, 5350, 5351, 5375, 5376, 5400, 5401, 5500, 5501, 5600, 5601, 5700, 5701, 5800, 5801, 5900, 5901, 6000, 6001, 6100, 6101, 6200, 6201, 6300, 6301, 6400, 6401, 6500, 6501, 6600, 6601, 6606, 6610, 6700, 6701, 6800, 6801, 6900, 6901, 9200, 9600, 9700, 9900, & 9902

4.13

CATEGORY

TAX RATE

The following parcels are hereby exempted from the non-advalorem fire assessment:

0009, 0900, 1009, 1033, 7100, 7101, 8081, 8082, 8083, 8084, 8085, 8086, 8087, 8088, 8089, 8100, 8200, 8300, 8400, 8500, 8600, 8700, 8800, 8900, 9300, 9400, 9500, & 9800

0.00

BE IT FURTHER RESOLVED, the Board of Fire Commissioners hereby authorize Michael G. Johnson, Chief, or his designee, to review the fire assessment roll and note any corrections and or adjustments to the fire assessment roll against each parcel of property within the District. Such authorization includes the authority to transmit the fire assessment roll, including corrections and adjustments, to the Manatee County Property Appraiser for the purpose of placing it on the tax roll.

ADOPTED by the Parrish Fire District Board of Commissioners, meeting in regular session this 25th day of April 2017.

SAWYER L. RAMSEY, CHAIRMAN

ATTEST:

HOLLY B. COMBEE, SECRETARY

RESOLUTION NO. 2017-01 Increase

A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE PARRISH FIRE DISTRICT ADOPTING FIRE ASSESSMENT RATES FOR 2017, AUTHORIZING REVIEW OF THE FIRE ASSESSMENT ROLL, DESIGNATING AN INDIVIDUAL TO REVIEW AND TRANSMIT FIRE ASSESSMENT ROLL TO THE MANATEE COUNTY PROPERTY APPRAISER; AND ESTABLISHING AN EFFECTIVE DATE.

WHEREAS, the Parrish Fire District, is a tax supported special purpose district authorized under the provisions of Florida Statue Chapter 191 and Chapter 2004-400 and is empowered by the Florida Legislature to charge a fire assessment on all taxable real property; and,

WHEREAS, the Board of Fire Commissioners held a properly advertised public hearing on April 25, 2017, in accordance with Chapter 2004-400 F.S. and,

WHEREAS, the provisions of Chapter 2004-400 F.S., as amended, require that the Board of Fire Commissioners adopt by resolution the fire assessment rates to be charged to each category of taxable real property; and,

WHEREAS, the rates to be charged can exceed the maximum amounts as set forth within the enabling legislation, except as allowed by Chapter 191;

NOW, THEREFORE, BE IT RESOLVED by the Board of Fire Commissioners of Parrish Fire District that the special fire assessment within Parrish Fire District for the 2017-2018 tax year shall be as follows:

NOTE: A 25% Improved Hazard Rating will be granted to residential buildings and structures equipped with complete internal fire suppression facilities (fire alarm and sprinkler system) as follows:

CATEGORY	TAX RATE	INCENTIVE RATE
<u>Residential:</u>		
<u>Vacant Platted Lot</u> – 0000, 0001, 0002, 0008, 0101, 0130, & 0901 (assessed as platted lot or un-subdivided acreage as applicable)	12.29	
<u>Vacant UnPlatted less than 10 acres</u> – 0010; more than 10 acres - 0131 (per acre)	4.30	
<u>Single Family Residential/Condominia</u> - 0100, 0101, 0108, 0164, 0400, 0410 & 0464	178.24	133.67
<u>Single Family Residential/Condominia/mobile home on acreage</u> 0105, & 0210	4.30 acre +178.24	

Resolution 2017-01 Increase

CATEGORY	TAX RATE	INCENTIVE RATE
<u>Multi-Family Residential</u> – 0110, 0300, 0301, 0510, 0600, 0700, 0710, 0800, 0801, 0803, 0805, & 0864	178.24	133.67
<u>Mobile Homes/Lots</u> – 0201, 0202, 0203, 0264, 0411, 0412, 0413, 0501, 0502, & 0503	178.24	
Mobile Homes Parks - 2802	178.24	
<u>Travel Trailer Parks/RV</u> (per space) - 2805, &3600	24.59	
<u>Commercial/Industrial:</u>		
<u>Vacant Platted Lot</u> – 1000, 1001, 1004, 4000, & 7000 (assessed as platted lot or un-subdivided acreage as applicable)	12.29	
<u>Golf Courses & Driving Ranges</u> - 3800	4.30	
<u>Golf Course Support Facilities</u> – 3810	4.30	

Commercial /Industrial

The base assessment for all commercial and Industrial buildings and structures shall be \$178.24 for the first 1000 square feet on a parcel. The schedule for above 1000 square feet are as follows below:

Commercial/Industrial

A 25% Improved Hazard Rating will be granted to buildings and structures equipped with complete internal fire suppression facilities (fire alarm and sprinkler system). Base assessment shall be \$133.67 for the first 1000 square feet on a parcel.

Note: A parcel utilized for multiple hazard classifications may vary the assessment in accordance with actual categories.

<u>Category</u>	<u>Use Code(s)</u>	<u>Over 1000 S.F. Assessment:</u>	
		<u>S.F. assessment</u>	<u>Incentive S.F. assessment</u>
<u>Mercantile</u> – 1100, 1101, 1102, 1103, 1104, 1105, 1110,1114, 1200, 1205, 1230, 1233, 1264, 1300, 1400, 1500, 1600,1604, & 2900		0.177	0.132
<u>Business</u> – 1700, 1704, 1800, 1900, 1904, 2200, 2300, 2500, 2600, & 3000		0.177	0.132
<u>Assembly</u> – 2100, 3100, 3200, 3300, 3400, 3410, 3500, 3510, 3700, 3901, 3902, 3903, 7600, 7601, 7602, 7700, & 7900		0.177	0.132
<u>Factory/Industrial</u> – 4100, 4104, 4400, 4500, 4600, 4700, & 9100		0.177	0.132
<u>Storage</u> – 2000, 2002, 2003, 2004, 2700, 2710, 2720, 2730, 2740, 2750, 2800, 4801, 4803, 4804, 4805, & 4900		0.177	0.132
<u>Hazardous</u> – 4200, 4300, & 4800		0.177	0.132
<u>Institutional</u> – 7200, 7210, 7300, 7400, 7500, & 7800		0.177	0.132

Resolution 2017-01 Increase

Acreage/Agricultural:

Per acre with total not to exceed \$1,003.78 on any one parcel.

TAX RATE

Un-subdivided Acreage/Improved - 5000, 5001, 5100, 5101, 5200, 5201, 5220, 5300, 5301, 5350, 5351, 5375, 5376, 5400, 5401, 5500, 5501, 5600, 5601, 5700, 5701, 5800, 5801, 5900, 5901, 6000, 6001, 6100, 6101, 6200, 6201, 6300, 6301, 6400, 6401, 6500, 6501, 6600, 6601, 6606, 6610, 6700, 6701, 6800, 6801, 6900, 6901, 9200, 9600, 9700, 9900, & 9902

4.30

CATEGORY

TAX RATE

The following parcels are hereby exempted from the non-advalorem fire assessment:

0009, 0900, 1009, 1033, 7100, 7101, 8081, 8082, 8083, 8084, 8085, 8086, 8087, 8088, 8089, 8100, 8200, 8300, 8400, 8500, 8600, 8700, 8800, 8900, 9000, 9002, 9300, 9400, 9500, & 9800

0.00

BE IT FURTHER RESOLVED, the Board of Fire Commissioners hereby authorize Michael G. Johnson, Chief, or his designee, to review the fire assessment roll and note any corrections and or adjustments to the fire assessment roll against each parcel of property within the District. Such authorization includes the authority to transmit the fire assessment roll, including corrections and adjustments, to the Manatee County Property Appraiser for the purpose of placing it on the tax roll.

ADOPTED by the Parrish Fire District Board of Commissioners, meeting in regular session this 25th day of April 2017.

SAWYER L. RAMSEY, CHAIRMAN

ATTEST:

HOLLY B. COMBEE, SECRETARY

04/12/17

PARRISH FIRE DISTRICT
Budget vs. Actual October 2016 through September 2017
October 2016 through March 2017

	Oct '16 - Mar 17	Budget	\$ Over Budget
Income			
4110 · Tax Revenue	1,184,504.13	1,244,195.00	-59,690.87
4210 · Interest Income	0.00	0.00	0.00
4310 · Miscellaneous Income	9,305.69	18,000.00	-8,694.31
4315 · Grant Revenue	0.00	5,000.00	-5,000.00
4410 · User's Fee	0.00	500.00	-500.00
Total Income	1,193,809.82	1,267,695.00	-73,885.18
Gross Profit	1,193,809.82	1,267,695.00	-73,885.18
Expense			
7100 · Salaries & Overtime	398,047.73	845,000.00	-446,952.27
7130 · 941 Taxes	30,519.04	64,700.00	-34,180.96
7150 · Employee Retirement	64,837.84	183,000.00	-118,162.16
7180 · Accounting & Bk Chgs	0.00	0.00	0.00
7190 · Capital Expenditures	3,524.30	20,000.00	-16,475.70
7210 · Commissioners' Honorarium	3,000.00	6,000.00	-3,000.00
7250 · Communications	2,601.42	6,000.00	-3,398.58
7270 · Dues & Licenses	1,280.60	5,500.00	-4,219.40
7310 · Fire Prevention	826.28	6,000.00	-5,173.72
7360 · Gas, Diesel & Oil	3,165.64	10,000.00	-6,834.36
7380 · Grant	0.00	5,000.00	-5,000.00
7410 · Insurance			
7411 · Dental	2,915.64	5,000.00	-2,084.36
7412 · Health	32,570.35	61,000.00	-28,429.65
7413 · Liability	30,103.41	38,000.00	-7,896.59
7414 · Workman's Comp.	19,662.48	28,000.00	-8,337.52
7410 · Insurance - Other	0.00	0.00	0.00
Total 7410 · Insurance	85,251.88	132,000.00	-46,748.12
7450 · Medical Supplies	1,156.59	3,500.00	-2,343.41
7460 · Medical Testing	0.00	1,500.00	-1,500.00
7510 · Miscellaneous Supplies	1,487.19	4,000.00	-2,512.81
7570 · Printing & Office	3,978.12	5,000.00	-1,021.88
7610 · Professional Services/Legal	11,391.60	22,000.00	-10,608.40
7620 · R & M-Equipment	4,002.71	6,000.00	-1,997.29
7630 · R & M-Radios	5,999.00	8,000.00	-2,001.00
7640 · R & M-Station	5,457.09	10,000.00	-4,542.91
7650 · R & M-Vehicles	4,014.73	16,000.00	-11,985.27
7690 · Refund	0.00	500.00	-500.00
7710 · Fire Equipment & Tools	1,332.82	3,000.00	-1,667.18
7730 · Training & Education	2,149.92	9,000.00	-6,850.08
7740 · Travel	0.00	500.00	-500.00
7760 · Uniforms & Gear	3,393.06	13,000.00	-9,606.94
7810 · Utilities	5,114.51	11,000.00	-5,885.49
7850 · Volunteer P/R	0.00	5,000.00	-5,000.00
Total Expense	642,532.07	1,401,200.00	-758,667.93
Net Income	551,277.75	-133,505.00	684,782.75

PARRISH FIRE DISTRICT-IFF

04/11/16 Commission Budget vs. Actual October 2016 through September 2017
October 2016 through March 2017

	<u>Oct '16 - Mar ...</u>	<u>Budget</u>	<u>\$ Over Budget</u>
Income			
5110 · Impact Fees Collected	41,003.70	100,000.00	-58,996.30
5210 · Interest IFF	0.00	0.00	0.00
5310 · Misc. Income	600.00	0.00	600.00
Total Income	<u>41,603.70</u>	<u>100,000.00</u>	<u>-58,396.30</u>
Cost of Goods Sold			
50000 · Cost of Goods Sold	0.00		
Total COGS	<u>0.00</u>		
Gross Profit	41,603.70	100,000.00	-58,396.30
Expense			
1160 · Pre Paid Expenses	0.00	0.00	0.00
66000 · Payroll Expenses	0.00		
9000 · Due other Funds	0.00		
9120 · Architect	0.00	0.00	0.00
9130 · Attorney	0.00	0.00	0.00
9140 · Bank charges	0.00	0.00	0.00
9210 · Loan	0.00	0.00	0.00
9250 · Loan Interest	0.00	0.00	0.00
9300 · Capital Expenditures	467.50	25,000.00	-24,532.50
9410 · Engineer	0.00	0.00	0.00
9470 · Refund of IFF	3,500.00	0.00	3,500.00
9480 · Station 2	0.00	0.00	0.00
Total Expense	<u>3,967.50</u>	<u>25,000.00</u>	<u>-21,032.50</u>
Net Income	<u><u>37,636.20</u></u>	<u><u>75,000.00</u></u>	<u><u>-37,363.80</u></u>